



Florida American Sign Language Teachers Association
2010 Annual Conference ■ February 12th – 14th
Double Tree Hotel Tampa Westshore Airport
4500 West Cypress Street, Tampa, FL 33607

New Frontiers

VENDORS/EXHIBITORS

The Florida American Sign Language Teachers Association invites you to participate as a vendor / exhibitor at our 2010 Annual Conference: "New Frontiers" to be held February 12th-14th. This conference will be held in Tampa, Florida and we are expecting 100+ participants. Take advantage of the opportunity to visit the sunny palm-lined streets, scenic waterfront, quaint shopping district, historic neighborhoods amid an atmosphere of elegance and comfort, while at the same time promoting your business, corporation, or organization.

PRICE:

Flat rate of \$100 per table for Friday, Saturday and Sunday
Fee includes: one 6-foot table draped, 2 chairs, electricity and Wi-Fi

SCHEDULE:

Friday, 2/12 from 6:30pm – 9:30pm
Saturday, 2/13 from 7:30am – 7:00pm
Sunday, 2/14 from 8:00am – 12:00pm

SET-UP:

Friday, 2/12 from 4:30pm – 6:30pm

All exhibits will be located in the same room and will be in a direct path between breakout rooms. Hotel policy is as follows: Nothing may be nailed, tacked, taped or otherwise attached to wall, doors, furniture or other parts of the building. Vendors/exhibitors will be held liable for any damage incurred during set-up/breakdown. Hotel staff will be available to assist in hanging signs or banners. Please indicate specific needs below as there is a limited supply of extension cords, power strips and direct internet plug-ins.

BREAKDOWN:

Sunday, 2/14 from 12:00pm – 1:00pm

INSURANCE/LIABILITY:

Vendors/exhibitors are to make arrangements for insurance coverage of the property being exhibited as neither the Hotel nor the Florida American Sign Language Teachers Association accepts responsibility for damage and/or loss of any merchandise brought onto the property.

REGISTRATION:

To reserve a booth, fill out, sign and mail the Vendor/Exhibit Contract Form with payment (payable to FASLTA) no later than **December 31, 2009**. **\$30 fee will be charged for returned checks** Cancellation: Should an exhibitor wish to cancel this contract, FASLTA must be notified in writing before January 15, 2010. If cancellation is before said date, \$75 will be refunded. If an exhibitor has paid but is a NO SHOW, there will be no refund.

HOTEL INFORMATION:

Hotel conference code is **FAS**. Hotel group rate is available at \$109.00/night + tax (11.5%), until January 22, 2010: <http://doubletree.hilton.com/en/dt/groups/personalized/TPATLDT-FAS-20100212/index.jhtml> (for as long as rooms are available) or email confcommittee@faslta.org for more information. Hotel registration form is posted at www.faslta.org.



Florida American Sign Language Teachers Association

VENDOR/EXHIBITOR INFORMATION:

Name: (Mr./Mrs./Ms./Dr.) _____

Name for badge: _____

Business/Organization _____

Address _____ City _____ State _____ Zip _____

Email _____@_____

Home Phone (_____) _____ VOICE VP TTYWork Phone (_____) _____ VOICE VP TTY

My company/organization has the following needs: (check all that apply)

- electricity extension cord power strip Wi-Fi direct internet plug-in
- hotel staff assistance with banner or other items which need to be hung

Other needs: _____

Emergency Contact Name _____ Phone _____

PAYMENT INFORMATION:

Total payment: \$ _____ Check # _____ (payable to FASLTA)
 Money order/Cashier's check # _____ (payable to FASLTA)

Sorry no credit charges accepted.

Mail this form with payment to:

Bill Cooper, FASLTA Treasurer
 1871 Aster Dr
 Winter Park, FL 32792-6205

Contact person:

Alysse Rasmussen – FASLTA President
 (AlysseR@aol.com) 407-951-6229

By signing this contract, vendor/exhibitor agrees to abide by all terms, conditions and regulations set forth in this contract.

Exhibitor name: _____

Exhibitor signature: _____ Date: _____

DO NOT WRITE BELOW THIS LINEDate received: _____ Date confirmation sent: _____ Email Letter